



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **HLT32407 Certificate III in Allied Health Assistance**

**Release: 1**

## **HLT32407 Certificate III in Allied Health Assistance**

### **Modification History**

Not Applicable

### **Description**

This qualification covers workers who provide assistance to allied health professionals. Workers at this level operate under direct supervision and do not conduct programs or therapeutic interventions.

This qualification is suited to Australian Apprenticeship pathways.

Occupational titles for these workers may include:

- Therapy assistant
- Physiotherapy assistant
- Occupational therapy assistant
- Podiatry assistant
- Speech pathology assistant
- Allied health assistant

### **Pathways Information**

Not Applicable

### **Licensing/Regulatory Information**

Not Applicable

### **Entry Requirements**

Not Applicable

## Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

### Packaging Rules

#### PACKAGING RULES

15 units of competency are required for award of this qualification, including:

- 10 core units
- 5 elective units

A wide range of elective units is available, including:

- Group A electives which are recommended for culturally aware and respectful practice
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Health and/or Community Services Training Packages
- Where appropriate, to address workplace requirements, up to 3 units of competency packaged at the level of this qualification or higher in other relevant Training Packages or accredited courses where the details of those courses are available on the NTIS or other public listing

#### Core units

<u>BSBFLM303C</u>	<u>Contribute to effective workplace relationships</u>
<u>BSBINM301A</u>	<u>Organise workplace information</u>
<u>BSBMED301B</u>	<u>Interpret and apply medical terminology appropriately</u>
<u>HLTAH301B</u>	<u>Assist with an allied health program</u>
<u>HLTAP301B</u>	<u>Recognise healthy body systems in a health care context</u>
<u>HLTCSD201C</u>	<u>Maintain high standard of client service</u>
<u>HLTCSD305C</u>	<u>Assist with client movement</u>
<u>HLTHIR301B</u>	<u>Communicate and work effectively in health</u>
<u>HLTIN301C</u>	<u>Comply with infection control policies and procedures</u>
<u>HLTOHS200B</u>	<u>Participate in OHS processes</u>

#### The importance of culturally aware and respectful practice

All workers undertaking work in health need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Health Training Package.

#### Group A electives - recommended for culturally aware and respectful practice

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or both of the following electives is recommended:

- HLTHIR403C Work effectively with culturally diverse clients and co-workers
- HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

**Other relevant electives**

Electives are to be selected in line with the specified Packaging Rules. The following grouping of electives is intended to facilitate selection. Electives may be selected from one or more groups and employers may specify that certain electives are required to address identified workplace needs.

**Client support**

CHCAC318B Work effectively with older people

CHCCS401B Facilitate responsible behaviour

CHCDIS301B Work effectively with people with a disability

CHCMH301B Work effectively in mental health

*or*

CHCMH411A Work with people with mental health issues

CHCOHC303A Use basic oral health screening tools

HLTAH302C Assist with the application and removal of a plaster cast

HLTCOM404C Communicate effectively with clients

HLTCSD304C Support the care of clients

HLTCSD306C Respond effectively to difficult or challenging behaviour

HLTHIR403C Work effectively with culturally diverse clients and co-workers

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

HLTRAH301C Undertake visits to remote communities

**First aid**

HLTCPR201B Perform CPR

HLTFA201B Provide basic emergency life support

**Medical imaging assistance**

HLTMI301A Contribute to client flow and client information management in medical imaging

HLTMI302A Support the medical imaging professional

**Equipment/environment support**

HLTIN302B Process reusable instruments and equipment in health work (Note pre-requ: HLTIN301C)

HLTMS203C Undertake routine stock maintenance

HLTMS204C Handle and move equipment, goods, mail and furniture

HLTTH303C Identify and move to maintain a sterile field (Note pre-requ: HLTIN301C)

HLTMS206C Perform general cleaning tasks in a clinical setting

HLTMS208C Handle waste in a health care environment

HLTGM305C Maintain pool environments

**Performance**

BSBFLM312C Contribute to team effectiveness

BSBINN301A Promote innovation in a team environment

BSBWOR301A Organise personal work priorities and development

**Administration**

BSBMED302B Prepare and process medical accounts

BSBMED303B Maintain patient records

BSBWOR204A Use business technology

HLTCOM407B Provide reception services for a practice

**Unit Grid**

BSBFLM303C Contribute to effective workplace relationships  
BSBFLM312C Contribute to team effectiveness  
BSBINM301A Organise workplace information  
BSBINN301A Promote innovation in a team environment  
BSBMED301B Interpret and apply medical terminology appropriately  
BSBMED302B Prepare and process medical accounts  
BSBMED303B Maintain patient records  
BSBWOR204A Use business technology  
BSBWOR301A Organise personal work priorities and development  
CHCAC318B Work effectively with older people  
CHCCS401B Facilitate responsible behaviour  
CHCDIS301B Work effectively with people with a disability  
CHCMH301B Work effectively in mental health  
CHCMH411A Work with people with mental health issues  
CHCOHC303A Use basic oral health screening tools  
HLTAH301B Assist with an allied health program  
HLTAH302C Assist with the application and removal of a plaster cast  
HLTAP301B Recognise healthy body systems in a health care context  
HLTCOM404C Communicate effectively with clients  
HLTCOM407B Provide reception services for a practice  
HLTCPR201B Perform CPR  
HLTCSD201C Maintain high standard of client service  
HLTCSD304C Support the care of clients  
HLTCSD305C Assist with client movement  
HLTCSD306C Respond effectively to difficult or challenging behaviour  
HLTFA201B Provide basic emergency life support  
HLTGM305C Maintain pool environments  
HLTHIR301B Communicate and work effectively in health  
HLTHIR403C Work effectively with culturally diverse clients and co-workers  
HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people  
HLTIN301C Comply with infection control policies and procedures  
HLTIN302B Process reusable instruments and equipment in health work  
HLTMI301A Contribute to client flow and client information management in medical imaging  
HLTMI302A Support the medical imaging professional  
HLTMS203C Undertake routine stock maintenance  
HLTMS204C Handle and move equipment, goods, mail and furniture  
HLTMS206C Perform general cleaning tasks in a clinical setting  
HLTMS208C Handle waste in a health care environment  
HLTOHS200B Participate in OHS processes  
HLTRAH301C Undertake visits to remote communities  
HLTTH303C Identify and move to maintain a sterile field